



# Hallandale Beach Community Redevelopment Agency

## Senior NIP Mini Grant Program Application

Creation - April 22, 2019

## **SENIOR NIP MINI GRANT PROGRAM**

### **Program Overview:**

The purpose of the **Senior NIP Mini Grant Program** is to assist seniors seventy (70) years and older with financial assistance for exterior residential facade improvements in the redevelopment district for the purpose of improving property conditions and value and aiding in the elimination of slum and blight. The grant can also assist with interior repairs to mitigate life safety issues including removal of asbestos, mold, home barriers to the disabled and/or elderly or other life safety issues as determined by the Building or Code Compliance Official.

A property can be assisted twice every four years providing that no other HBCRA loans or City liens exit on the property.

### **Eligibility Requirements:**

- The property must be located within the HBCRA district.
- Applicant must be 70 years of age or older.
- Residence must be an owner occupied (homesteaded) single family home.
- If property is financed, mortgage must be current.
- Applicant cannot be in bankruptcy (the required waiting period for applying for Senior NIP Mini Grant is three years after bankruptcy discharge).
- Property cannot be in foreclosure or pending foreclosure proceeding within three years of application submittal.
- Property must be free of judgements and liens (houses with City code enforcement liens can only apply once liens have been mitigated and must remain free of liens for a minimum of four (4) years).
- All property taxes, homeowners' insurance and utilities must be current in order to apply and must remain current while receiving assistance.
- Participants must show proof of income and meet the household income requirements. Based on Gross Broward Median Income as outlined in Appendix I, applicants must be of moderate household income or below. Household size will be determined by the number of people an applicant declares and is able to provide documents that substantiate that claim. Documents must show proof of joint residency. This may include but is not limited to:
  - a) Tax returns indicating dependents
  - b) School registration
- Any and all projects involving work that has already commenced prior to the execution of a grant with the HBCRA will not be funded.
- The work must be completed by a licensed contractor. The HBCRA will not finance any improvements in which the applicant does the work, also known as sweat equity.
- Trailer Parks and cooperative units are not eligible for the Senior NIP Mini Grant program.

**Eligible Uses:**

HBCRA funding assistance can be used for the following improvements:

- Repair or replacement of roof
- Impact windows and doors
- Walkway and driveway, including swale
- Repair or cleaning of exterior masonry or stucco
- Pressure cleaning
- Painting
- Landscaping
- Fencing
- Energy efficient air conditioning, water heater
- Termite removal
- Seawall repair or replacement
- Other exterior improvements not listed above may be considered on a case by case basis.

While this program is designed to perform exterior improvements, emergency interior repairs can also be included if they mitigate life safety issues including: Removal of asbestos, mold, home barriers to the disabled and/or elderly or other life safety issues as determined by the Building or Code Compliance Official.

Costs may include other work necessary to complete the project, including: Architectural, landscape architectural or engineering fees for the preparation of construction drawings, construction supervision, permits and inspection fees.

**Terms:**

**Owner Occupied Properties:** Under the Senior NIP Mini Grant Program, the HBCRA will provide assistance of up to \$10,000 for homesteaded residential properties.

All improvements must be completed by a licensed contractor and must be completed within 120 days of loan execution.

Payments are made directly to contractor on behalf of the applicant.

**Fees:**

There is no application fee for this program.

## Required Documents

Application packets must include “copies” of all the following documentation:

- Property Deed
- Most recent Property Tax Bill from Broward County
- Homeowner Insurance, Windstorm Insurance
- Flood Insurance (if in designated flood zone)
- Most recent mortgage statement showing current balance (if applicable) or mortgage satisfaction
- Recent bank statements for all accounts [checking, savings, etc. for the last three (3) months]
- Social Security Statement  
Pension Distribution  
Disability
- Contractor estimated price proposals for all work to be completed (at least two (2) for each improvement)
- Florida driver's license or Florida ID card

**NOTE:** Appointment is required to submit application. Once received, the application will be reviewed within 10 business days to determine eligibility. Written notification will be sent to the applicant within the 10 business days. The HBCRA will not accept incomplete applications.

Submission of application is not a guarantee of funding. It is the responsibility of the applicant to READ AND UNDERSTAND all aspects of the program's rules/requirements and application.

NOTICE TO THIRD PARTIES: The HBCRA program application does not create any rights for any parties, including parties that performed work on the project. Nor shall issuance of grant/loan result in any obligation on the part of the HBCRA to any third party. The HBCRA is not required to verify that entities that have contracted with the applicant have been paid in full, or that such entities have paid any subcontractors in full. Applicant's warranty that all bills related to the project for which the applicant is directly responsible is sufficient assurance for the HBCRA to award grant/loan funding.

How did you hear about our program?

Internet     Hallandale Happenings     Comcast     Other Forum \_\_\_\_\_

**Hallandale Beach Community Redevelopment Agency**

400 South Federal Highway, Hallandale Beach, Florida 33009

(954) 457-1422 | (954)-457-2228 | [www.cohbcra.org](http://www.cohbcra.org)

**Senior NIP Mini Grant Program Application**

**Applicant:**

Name: \_\_\_\_\_

Property Address: \_\_\_\_\_ Hallandale Beach, FL 33009

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Monthly Mortgage \$ \_\_\_\_\_ Living at this address since: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  Male  Female Household Size: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Married \_\_\_\_\_ Separated \_\_\_\_\_ Unmarried (single, divorced, widow)

**Income Source:**

Alimony \_\_\_\_\_

Child support: \_\_\_\_\_

Social Security \_\_\_\_\_

Disability/Pension \_\_\_\_\_

Other (explain): \_\_\_\_\_

**APPLICANT'S TOTAL MONTHLY INCOME: \$** \_\_\_\_\_

ALL OTHER HOUSEHOLD MEMBERS (Do not include Applicant and Co-Applicant on this page)

Name	Date of Birth	Relationship	Gross Annual Income

**ASSETS** (For Applicant, Co-Applicant and Other)

Bank accounts: Checking, Savings, Retirement, Certificates of Deposit, etc. Use additional pages if needed.

**BALANCES**

Type of account	Bank/Institution	Applicant	Co-Applicant	Other	TOTAL
Checking					
Savings					
Retirement					
Stocks					
Bonds					
Mutual Funds					
Other					
Vehicles, Boats					

**TOTAL ASSETS \$** \_\_\_\_\_

**LIABILITIES** (For applicant, co-applicant, other):

Installment (Bank) loans, Auto loans, Credit Cards, Student loans, Hospital bills, and Other debt. Include child support and alimony payments. (*Rent, Utilities and Cable should not be included*) Place amount under proper person.

Bank or Creditor	Applicant	Co-Applicant	Monthly Payment	Balance Due

**TOTAL DEBTS:** \$ \_\_\_\_\_ \$ \_\_\_\_\_

**IMPROVEMENT(S):**

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**ESTIMATE:**

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

Approximate amount of assistance you are applying for:

\$ \_\_\_\_\_

**CERTIFICATION:**

I / we understand that this program provides assistance for homeowners and I / we state that I / we are not currently in bankruptcy or have been in the last three (3) years prior to this date.

I/we agree to participate in the promotion of this program and agree to be interviewed and accept pictures to be taken. I/we agree that HBCRA may use such photographs of me/us with my/our name(s) and for any lawful purposes, including such purposes as publicity, illustration, advertising and web consent.

I/we understand the terms of this program and sign acknowledging the following terms apply to me/us.

I/we declare that all information provided on all pages of this application is true and accurate to the best of my/our knowledge. I/we understand that misrepresentations or incorrect information provided can disqualify me/us from participating in this program.

IN WITNESS WHEREOF, I/we have set my/our hand(s) and seal this \_\_\_\_\_, 20\_\_\_\_\_.

**WITNESSES:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Print Name: Applicant

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print Name: Co-Applicant

\_\_\_\_\_  
Signature of Co-Applicant

STATE OF FLORIDA  
COUNTY OF BROWARD

On \_\_\_\_\_, 20\_\_\_\_\_, before me, the undersigned authority, personally appeared \_\_\_\_\_ and \_\_\_\_\_ who are personally known to me or produced \_\_\_\_\_ as identification, and executed this application.

\_\_\_\_\_  
Notary Public



# Appendix I: Broward Median Income Table (2018)

Broward County Median Income: \$65,700

HUD Released: 3/30/18

Posted: 4/6/18

<i>Household Size</i>	<i>Extremely Low (30%)</i>	<i>Very Low (50%)</i>	<i>Low (80%)</i>	<i>Moderate (120%)</i>	<i>Workforce (140%)</i>
1	\$17,000	\$28,300	\$45,300	\$67,920	\$79,240
2	\$19,400	\$32,350	\$51,750	\$77,640	\$90,580
3	\$21,850	\$36,400	\$58,200	\$87,360	\$101,920
4	\$25,100	\$40,400	\$64,650	\$96,960	\$113,120
5	\$29,420	\$43,650	\$69,850	\$104,760	\$122,220
6	\$33,740	\$46,900	\$75,000	\$112,560	\$131,320
7	\$38,060	\$50,100	\$80,200	\$120,240	\$140,280
8	\$42,380	\$53,350	\$85,350	\$128,040	\$149,380
9	Refer to HUD	\$56,560	\$90,496	\$135,744	\$158,368
10	Refer to HUD	\$59,792	\$95,667	\$143,501	\$167,418

