



Hallandale Beach  
COMMUNITY REDEVELOPMENT AGENCY

# Hallandale Beach Community Redevelopment Agency

## Hurricane Shutter/Impact Glass Program Policy

**The deadline to apply for any of the programs for Fiscal Year 2023-2024 is June 27, 2024.**

**The deadline to apply for any of the programs for Fiscal Year 2024-2025 is June 26, 2025.**

# Introduction

The mission of the Hallandale Beach Community Redevelopment Agency (CRA) is to foster and directly assist in the redevelopment of the Community Redevelopment Area in order to eliminate slum and blight, thus improving the attractiveness and quality of life of the area and the City of Hallandale Beach as a whole. The CRA's Implementation Plan, which is available to the public on the CRA's website, provides the framework for projects and activities intended to accomplish this mission and offers objectives for redevelopment of the area that is also consistent with the citizens' visions as expressed through various neighborhood and area planning initiatives. The policies used to accomplish these goals are targeted at businesses and residents, respectively.

## **STORM SHUTTER PROGRAM**

### **Program Overview**

Under the Storm Shutter Program, the HBCRA offers assistance of up to \$10,000. To be made directly to the contractor for the installation of storm shutters or impact glass for owner-occupied property, excluding trailer park, in order to mitigate storm damage. The \$10,000 is payable to the contractor on behalf of the homeowner. The property owner is responsible for any costs exceeding the maximum \$10,000 benefit.

### **Eligibility Requirements**

- The property must be located within the CRA District.
- The property must be owner-occupied.
- Condominium units cannot be a rental.
- Property can only be assisted once through this program.
- Application must be submitted by the homeowner.
- Application for the rebate program must be received in the CRA office before any work can commence. Applicant cannot be reimbursed for work already started or completed.
- Applicant is required to plant a tree as part of participation in the program. The tree will be provided by the HBCRA (not applicable to condominium applicants).

### **Eligible Uses**

Assistance may only be used for the installation of storm shutters and/or impact glass (windows and doors) to protect an owner-occupied residential property from storm damage.

Mobile homes and commercial buildings do not qualify for this program.

### **Application Process**

Applications are received by appointment only. Submit only the completed application with the required documents and appropriate signature (please print legibly in either black or blue ink).

Applicants must provide an estimate from one of the contractors from the list of licensed and insured, procured by the HBCRA, and color pictures of the windows/doors they are changing or installing shutters on, along with other documents, at the time of the appointment. Pictures must be taken from the inside and outside view.

Document numbers 1 through 8, listed under required documents, must be submitted at the time the application is submitted. If the required document number 9 is not available at the time of appointment, the applicant has up to 45 days to submit these two documents.

At the time of application submittal, the applicant must select the contractor he/she will use. This will allow the program coordinator to open a purchase order for the chosen contractor. The applicant has a total of 120 days from the date of approval to have the work completed.

The program manager or coordinator will determine eligibility within forty-five (45) days of the application submittal. If approved, the applicant will be provided with a conditional approval letter reserving funds for 120 days. Any work done prior to receiving approval will not be reimbursed.

All installations must be completed by a licensed and insured company and/or contractor. All installations require a building permit, and all products must meet applicable building codes. Installation of shutters and/or hurricane-impact windows/doors must be completed and inspected by the City's Building Division within 120 days of application approval.

Payments are made and mailed directly to the contractor within 10 to 15 business days after request, on behalf of the applicant. A deposit can be provided once an approved permit is submitted. Final payment is provided after the final inspection is approved. The check cannot be picked up by the contractor or applicant.

After the work is completed, the applicant must submit the final documents (numbers 1-4) on the checklist mentioned below. Once the final documents (final invoice, completed check request form, and payment authorization form) are received and confirmation that the inspection is approved, the Program Coordinator will submit the request for the payment.

**Required Documents - (Please provide copies)**

- 1. Proof of Ownership Occupancy (i.e., Deed)
- 2. Proof of Occupancy (Current FPL Bill or City Utility bill)
- 3. Most recent Property Tax Bill from Broward County
- 4. Picture Identification (Driver's License)
- 5. Before pictures (color/printed)
- 6. \$75.00 Application fee, check or money order (Non-refundable). Payable to Hallandale Beach CRA
- 7. Provide a price proposal from the shutters or hurricane-impact windows/doors list of contractors
- 8. Release waiver form from homeowner
- 9. Proof of Permit Approval (Can be provided up to 45 days after application approval. Permit must be approved before any work begins.)

**Final documents after the work is completed, (applicant must submit the following):**

- 1. Check request and authorization forms from the homeowner, to pay the contractor
- 2. Proof that the City's building department has approved the final building inspection for the work completed
- 3. An invoice from the contractor (showing the balance due)
- 4. "After pictures" (printed/color) of completed installed windows/doors or shutters

Submission of an application is not a guarantee of funding. It is the responsibility of the applicant to READ AND UNDERSTAND all aspects of the program's rules/requirements and application.

NOTICE TO THIRD PARTIES: The HBCRA program application does not create any rights for any parties, including parties that performed work on the project. Nor shall the issuance of a grant/loan result in any obligation on the part of the HBCRA to any third party. The HBCRA is not required to verify that entities that have contracted with the applicant have been paid in

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full, or that such entities have paid any subcontractors in full. Applicant's warranty that all bills related to the Project for which the applicant is directly responsible is sufficient assurance for the HBCRA to award grant/loan funding.

The HBCRA reserves the right to limit the number of applications with estimates from any one contractor over a given period of time. Applicants must consult their contractor before submitting their application.

How did you hear about our program?

Internet  Hallandale Happenings  Comcast  Other Forum \_\_\_\_\_

**HALLANDALE BEACH COMMUNITY REDEVELOPMENT AGENCY (HBCRA)**  
**400 South Federal Highway, Room 239 Hallandale Beach, Florida 33009**  
**Phone Number: 954-988-2631 | [www.cohbcra.org](http://www.cohbcra.org)**

### Hurricane Shutters/Impact Glass Program Application

Date: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Property Address: \_\_\_\_\_  
Hallandale Beach, FL 33009

How long at this address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ (if  
different from above)

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Monthly Mortgage \$ \_\_\_\_\_ Household Size: \_\_\_\_\_

Type of Ownership: Condo \_\_\_\_\_ Single Family \_\_\_\_\_ Townhouse \_\_\_\_\_ Other  
\_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Coordinator's Name

\_\_\_\_\_  
Date



**Hallandale Beach Community Redevelopment Agency**  
400 South Federal Highway Rm 239  
Hallandale Beach, FL 33009  
(954) 988-2631 | [www.cohbcra.org](http://www.cohbcra.org)

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## CHECK REQUEST FORM AND INSTRUCTIONS

\*\*ALL BLANKS MUST BE FILLED IN; IF NOT APPLICABLE, ENTER N/A.

DATE: \_\_\_\_\_

Shutter Appl.#: \_\_\_\_\_  
(Provided by HBCRA)

PROPERTY ADDRESS: \_\_\_\_\_ Hallandale Beach, FL 33009

PROPERTY OWNERS NAME: \_\_\_\_\_

OWNER CONTACT PHONE NUMBER: \_\_\_\_\_

**COMPANY NAME:** \_\_\_\_\_

PERMIT NUMBER: \_\_\_\_\_

TYPE OF WORK PERFORMED (simplified): \_\_\_\_\_

CHECK AMOUNT: \$ \_\_\_\_\_ \*If final payment, permit must be finalized by Building Division. Consult Building Division for permit status.

SPECIAL INSTRUCTIONS (i.e., Mail check to contractor's address on file).

OWNER'S SIGNATURE: \_\_\_\_\_

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**HALLANDALE BEACH COMMUNITY REDEVELOPMENT AGENCY**  
**400 S. Federal Highway**  
**Hallandale Beach, FL 33009**

## Payment Release Authorization Form

The Community Redevelopment Act of 1969, codified as Part III of Ch. 163, F.S., was enacted to enable counties and municipalities to eliminate and prevent the development or spread of slums and urban blight, to encourage needed community rehabilitation and to provide for the redevelopment of slums and blighted areas.

- This form is applicable to the **Hurricane Shutter/Impact Glass Program**. A separate authorization must be submitted with each request for payment to a contractor.
- This authorization may be cancelled or changed by the homeowner at any time prior to the release of payment by providing a written notice to the HBCRA. Homeowner is responsible for notifying the third party of changes and cancellations of payment.

Check payable to:			
Company Name		W-9 form is required. Check if Documentation is on file <input type="checkbox"/>	
Tax ID (SSN/FEIN)			
Mailing Address	City	State	Zip
Contact Name		Title	
E-mail Address	Phone	Ext.	Fax

**Hurricane Shutter/Impact Glass Program Customer Signature Area**

I am authorizing the payment of the funds associated with the **Hurricane Shutter/Impact Glass Program** in the amount of \$\_\_\_\_\_ to the third party named above. I understand and agree that I will not be receiving the payment directly from HBCRA. I also understand and agree that my release of payment to a third party does not exempt me from the program requirements and terms and conditions specified in the loan documents.

**Print Name:** \_\_\_\_\_ **ate: (mm/dd/yyyy)** \_\_\_\_\_

**Signature:** \_\_\_\_\_

*Electronic signatures are not accepted for this form. The Homeowner must sign this section, by hand, and submit to HBCRA.*

**HALLANDALE BEACH COMMUNITY REDEVELOPMENT AGENCY  
HURRICANE SHUTTER / IMPACT GLASS PROGRAM  
RELEASE AND INDEMNIFICATION (PROPERTY OWNER)**

The undersigned, consisting of all of the record owners of the property set forth below, in consideration of participation in the Hurricane Shutter / Impact Glass Program (as amended from time to time, the "Program") do hereby (i) release the Hallandale Beach Community Redevelopment Agency ("HBCRA"), its board members, employees, agents and attorneys from any and all claims, liabilities, damages, losses, and costs (including attorney's fees and costs at both the trial and appellate levels) which the undersigned has or may have against the HBCRA, its board members, employees, agents and attorneys arising from, related to or in connection with the undersigned's participation in the Program including any claims, losses, causes of action, liabilities, and damages resulting from the acts or omissions of third parties such as contractors, subcontractors, materialmen and volunteers, and (ii) indemnify, protect, defend, and hold harmless the HBCRA its board members, employees, agents and attorneys from claims, liabilities, damages, losses, and costs (including attorney's fees and costs at both the trial and appellate levels) to the extent caused by the acts or omissions of the undersigned and/or any contractors, subcontractors or other parties providing labor or materials in connection with the undersigned's participation in the Program as well as any volunteers. The undersigned hereby authorizes the HBCRA and its staff to enter upon the property and inspect the work and assist with implementation of the Program at the undersigned's property.

The undersigned also authorize the HBCRA the right to capture, modify and reproduce the image of the property through still photographs, video, digital photography, digital recording or any other means (collectively, the "Media") and to use the same for promotional, advertising, publicity, business and/or any other lawful purpose(s) in any medium whatsoever including print and electronic form, for use in all markets and on the HBCRA's website. The undersigned also hereby expressly releases the HBCRA its board members, employees, agents and attorneys from any privacy, defamation, or other claims that the undersigned may have arising out of the use of the Media. There will be no financial or other remuneration for any use of the Media, either for initial or subsequent use.

The undersigned acknowledges and agrees that there the participation in the Program is sufficient consideration for the releases, indemnifications and other agreements set forth herein. This Release and Indemnification will be governed by the laws of the State of Florida. Any claim, objection, or dispute arising out of the terms of this Agreement shall be brought in Broward County. If any party commences an action against the other party to interpret or enforce any of the terms herein, the non-prevailing party shall pay to the prevailing party all reasonable attorneys' fees, costs and expenses incurred in connection with the prosecution or defense of such action, including those incurred in any appellate proceedings, and whether or not the action is prosecuted to a final judgment.

**WAIVER OF JURY TRIAL. THE UNDERSIGNED WAIVES ALL RIGHTS TO ANY TRIAL BY JURY IN ALL LITIGATION RELATING TO OR ARISING OUT OF THIS RELEASE AND INDEMNIFICATION.**

The undersigned have read and understand the foregoing and are competent to execute this Release and Indemnification.

\_\_\_\_\_  
Signature  
Print Name: \_\_\_\_\_  
Dated: \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Signature  
Print Name: \_\_\_\_\_  
Dated: \_\_\_\_\_, 20\_\_

Property Address: \_\_\_\_\_, Hallandale Beach, FL 33009

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Hallandale Beach  
COMMUNITY REDEVELOPMENT AGENCY

## Appendix II: CRA Area Map

The CRA area is bound to the north by Pembroke Road, to the south by the Dade-Broward County line, to the West by Interstate 95 and to the East by NE 14 Avenue and the 14<sup>th</sup> Avenue canal.





# Approved Contractors List

#	Company name	Contact name	Address	Phone number	Email address
1	America's Windows and Door Store	Michelle Davis	5908 Johnson Street, Hollywood FL, 33021	954-989-7722	Michelle@americaswindowanddoor.com
2	Bigfoot Construction	Brady M. Rosenbaum	9627 S. Dixie Hwy Ste 100, Pinecrest FL, 33156	305-407-5810	info@BFCMiami.com
3	Centerline Services Group	Dolly J. Giraldo	1604 Pennsylvania Ave, Miami Beach FL, 3319	786-334-4222 Fax 305-918-2248	contact@centerlineservices.us
4	Construct Build	Durant Palomino	1573 NW 121 Drive, Coral Springs FL, 33071	954-632-2323 Fax 954-434-3131	constructbuildinc@gmail.com
5	Fundamental Engineering & Construction	Nyron Manborde	7401 NW 11 Court, Plantation FL, 33313	954-448-1121	fundamentaleng@gmail.com
6	Gentile Corp	Oscar Frozini	3160 Turtle Cove, West Palm Beach FL, 33411	561-612-7196	gentilellc@comcast.net
7	Hoggins Construction	Ronnie Hoggins	1843 S. Dixie Highway, Pompano Beach FL, 33060	754-222-6465 Fax 754-222-9368	hcuoffice2000@gmail.com
8	HRT Construction Grp	William Hall	8325 NE 2nd Avenue, Miami FL, 33138	786-325-1884	whall@hrtcg.com
9	JLC Construction Group	Jeronal Cason	5980 NW 16 Court, Sunrise FL, 33313	954-709-9972	jlc3599@gmail.com
10	Louminel General Contractor	Louis-Marie R. Nelson	9671 Dunhill Drive, Miramar FL, 33025	954-328-4940 Fax 866-877-6891	lnelson@lgcontractor.com
11	M and A Builders	James Marcus	5144 NW 42nd Ter, Coconut Creek FL, 33073	954-275-5215	simply.complex84@gmail.com
12	Presco South Construction	Jorge Diaz	13867 NW 19th Ave, Miami FL, 33054	954-997-3216	psc@prescosouth.com
13	RCL Construction	Maria C. Penas	19790 W. Dixie Hwy, Miami FL, 33180	305-303-9121	claudiapenas@me.com
14	Reliant Construction Group	Ronald Augustin	7607 Kismet Street, Miami FL, 33023	305-724-7898	reliantconstruction@yahoo.com
15	Tru-green Construction	Frank Orphe	4952 NW 7 Ave, Miami FL, 33127	305-757-3335 Fax 305-757-1179	trugreen01@hotmail.com